

VILLAGE OF HEISLER
REGULAR COUNCIL MEETING MINUTES
HELD IN THE COUNCIL CHAMBERS AT THE HEISLER VILLAGE OFFICE
May 22, 2025 @ 6:00P.M.

PRESENT: Brandon Martz Mayor
Beverly Kovacs (Formerly Rohe) Councillor
Mike Stewart Deputy Mayor
Heidi Rohe Chief Administrative Officer
Nadine Doege Administrative Assistant

SENT REGRETS: NONE
GUEST/RESIDENT: NONE
CALL TO ORDER: Mayor Martz called the meeting to order at 6:06p.m.

Motion 25-05-071 **ADOPTION OF AGENDA**
Moved by Councillor Kovacs to adopt the agenda including additions as presented.
Additions:
12.10 Dust Suppressant Estimate
12.11 Flagstaff County Recreational Facility Operating Expenses Grant
14.2 Freedom of Information and Protection of Privacy Act Section 17**Presented at meeting
CARRIED

Motion 25-05-072 **MINUTES:**
Moved by Deputy Mayor Stewart that Council passes a resolution to adopt the minutes from the April 17, 2025 regular council meeting.
CARRIED

DELEGATION: Micheal's Arch cancelled
PUBLIC HEARING: NONE
BYLAWS: NONE

Policies:
Motion 25-05-073 **Policy C-004 Meeting Agenda Policy**
Moved by Councillor Kovacs that Council reviews and approves Policy C-004 Meeting Agenda Policy.
CARRIED

Motion 25-05-074 **Policy PW – 001 Service Agreement Policy**
Moved by Deputy Mayor Stewart that Council reviews and approves Policy PW – 001 Service Agreement Policy.
CARRIED

OLD BUSINESS: NONE

NEW BUSINESS:
Motion 25-05-075 **Senior's Week / Declaration**
Moved by Councillor Kovacs that Council reviews and signs the attached Declaration to officially recognize June 2-8, 2025 as Senior's Week.
CARRIED

Motion 25-05-076 **Occupational Health and Safety Proactive Inspections Initiative**
Moved by Deputy Mayor Stewart that Council reviews and accepts all attached AB OHS Proactive Inspections as information.
CARRIED

Motion 25-05-077 **Appointing ARB and SDAB Members**
Moved by Councillor Kovacs that Heisler Council Accepts Flagstaff County's May 9, 2025 FRSDAB and ARB Member and Clerk Appointments Letter as information.
CARRIED

Motion 25-05-078 Moved by Deputy Mayor Stewart that Council makes a motion that Debra Moffatt and Amy Jackson be re-appointed to the Intermunicipal Assessment review Boards for a three (3) year term expiring in May 2028.
CARRIED

Motion 25-05-079 Moved by Mayor Martz that council makes a motion that Leslie Cholowsky and Debra Moffatt be re-appointed to the Flagstaff Regional Subdivision and Development Appeal Board for a three (3) year term expiring in May 2028.
CARRIED

Motion 25-05-080 **2025 Annual Assessment Audit – 2024 Assessment Year**
Moved by Deputy Mayor Stewart that Council makes a motion to accept the 2025 Annual Assessment Audit result, stating the Calculated Residential Assessment Level at 0.974 and the Calculated Non-Residential Assessment Level at 0.965 which is in the standard for Median Assessment Ratio as information.
CARRIED

Motion 25-05-081 **2026 Hosting Flagstaff Fresh Market**
Moved by Councillor Kovacs that Council makes a motion to express interest in hosting the 2026 Hosting Flagstaff FreshMarket and to advise CAO to collect more information.
CARRIED

Motion 25-05-082 **Heisler Library Board Members Terms**
Moved by Mayor Martz that Heisler Council appoints Gwen Wild as a Heisler Library Member for the term to 2026-06-30.
CARRIED

Motion 25-05-083 Moved by Councillor Kovacs that Heisler Council appoints Carmen Stephen as a Heisler Library Member for the term to 2028-08-24.
CARRIED

Motion 25-05-084 Moved by Deputy Mayor Stewart that Heisler Council appoints Whitney Badry as a Heisler Library Member for the term to 2026-08-24.
CARRIED

Motion 25-05-085 Moved by Moved by Mayor Martz that Heisler Council Appoints Andy Stephen as a Heisler Library Member for the term to 2027-07-18.
CARRIED

Motion 25-05-086 Moved by Councillor Kovacs that Heisler Council Appoints Delijiah Antaloczy as a Heisler Library Member for the term to 2026-06-30.
CARRIED

Motion 25-05-087 **Councillor Reports**
Moved by Councillor Kovacs that Heisler Council accepts Mayor Martz Flagstaff Waste verbal report, Councillor Kovacs Heisler Library and FRHG verbal reports, Deputy Mayor Stewart HCCA verbal report and the Public Works Foreman May 2025 work report as presented.
CARRIED

Motion 25-05-088 Moved by Mayor Martz that Heisler Council makes a motion not to fund \$500 for Hall maintenance.
CARRIED

Motion 25-05-089 **CAO Report and Action List**
Moved by Deputy Mayor Stewart that Heisler Council reviews the Action List from April 17, 2025 regular Council meeting and CAO written report from April 2025 and approves as information.
CARRIED

FINANCIALS
Financial Statement for April 2025

- Motion 25-05-090** Moved by Mayor Martz that Heisler Council accepts the balance shown on April 2025 Financial Statement as presented. **CARRIED**
- Motion 25-05-091** **Heisler Elks – Donation for Concession Booth electrical upgrade and Repairs**
Moved by Mayor Martz that Council accepts the Heisler AG Society donation of \$1,000.00 and to kindly ask the Heisler Elks for a donation towards concession booth electrical upgrade in the amount of \$2,000. **CARRIED**
- Motion 25-05-092** **CCBF- Generator for Water Treatment Plant Grant Approval**
Moved by Councillor Kovacs that Council accepts the CCBF 3182 – Generator for Water Treatment Plant grant in the amount of \$ 63,000.00 as information. **CARRIED**
- Motion 25-05-093** **Canadian Summer Job Grant**
Moved by Councillor Kovacs that Council accepts the 2025 Canadian Summer Job Grant denial as information. **CARRIED**
- Motion 25-05-094** **Balanced Bank Reconciliation for Dec 2024, Jan and Feb 2025**
Moved by Deputy Mayor Stewart that Council accepts the balanced bank reconciliation for December 2024, January and February 2025 as presented. **CARRIED**
- Motion 25-05-095** **CONFIDENTIAL:**
Moved by Mayor Martz to move into closed session to discuss issues related to Freedom of Information and Protection of Privacy Act Section 17 at 7:14p.m. **CARRIED**
- Motion 25-05-096** Moved by Mayor Martz to move out of closed session and return to regular meeting at 7:27p.m. **CARRIED**
- Motion 25-05-097** Moved by Mayor Martz that Council accepts the confidential items 14.1 as information. **CARRIED**
- Motion 25-05-098** Moved by Deputy Mayor Stewart that Council accepts the confidential items 14.2 as information. **CARRIED**
- Motion 25-05-099** **Dust Suppressant Quote – with Formula 35plus**
Moved by Mayor Martz that Council discusses 2025 Dust Control and makes a motion to approve the May 21, 2025 Flagstaff County quote for Dust Suppressant Application with Formula 35plus for Manning Ave and Strome Street and Main Street between Rutherford Ave and Manning Ave in the amount of \$13,420 plus GST. **CARRIED**
- Motion 25-05-100** **Flagstaff County Recreation Facility Operating Grant**
Moved by Mayor Martz that Council makes a motion to accept the Flagstaff County Recreation Facility Operating Grant as information. **CARRIED**
- Motion 25-05-101** **CORRESPONDENCE:**
Moved by Councillor Kovacs that Heisler Council accept the correspondence item numbers 13.1-13.9 as information.
13.1 Flagstaff Regional Housing Group – March 25, 2025 Meeting Minutes
13.2 Flagstaff Waste – April 28, 2025 Meeting Minutes
13.3 Flagstaff waste – 2024 Audited Financial Statements
13.4 RCMP Killam/Forestburg – April 2025 Updates
13.5 RCMP Killam/Forestburg – Killam Provincial Detachment Stats Jan-March 2021-2025
13.6 Marge Gausvik – April Resignation Letter Flagstaff Regional ARB and SDAB
13.7 Heisler Municipal Library Board – February 27, 2025 Meeting Minutes
13.8 AB Parks and Environment – Water Availability Engagement Phase 2 Letter
13.9 Interagency Minutes – May 6, 2025 Meeting Minutes **CARRIED**

Date for next Regular Council Meeting: June 19, 2025 @ 6:00 p.m.

ADJOURNMENT:

As all items on the agenda were discussed, Mayor Martz adjourned the meeting at 7:40p.m.

X
Brandon Martz
Mayor

X
Heidi Rohe
CAO